You will need a steel measuring tape, Kitchen Measuring Checklist, and a pencil. The Kitchen Measuring Checklist has the steps you need so you will not forget!

- MAKE A ROUGH DRAWING OF THE ROOM.
- MEASURE CEILING HEIGHT.
  - To get an accurate measurement, you should measure the height at 2-3 different locations in the room. If the room has soffits, make sure to note and measure them as well.
MEASURE OVERALL LENGTH OF EACH WALL.

KITCHEN MEASURING CHECKLIST

WALLS:
☐ MAKE A ROUGH DRAWING OF THE ROOM.
☐ MEASURE CEILING HEIGHT.
☐ MEASURE OVERALL LENGTH OF EACH WALL.
☐ MEASURE EACH WALL SECTION (NOT CABINETS).

DOORS & WINDOWS:
☐ MEASURE DOOR/WINDOW (INCLUDING TRIM).
☐ MEASURE WINDOW DISTANCE OFF FLOOR
☐ MARK EXACT LOCATION OF WINDOW/DOOR(S)
☐ MARK CENTERLINE FOR PLUMBING & APPLIANCES.

SALES READINESS - FROM TIME OF PURCHASE:
☐ 10 DAYS  ☐ 3-4 WEEKS  ☐ 4+ WEEKS

ALL INFORMATION IS REQUIRED IN INCHES TO COMPLETE ANY LAYOUT.

ADDRESS: 123 Main St
City & State
PHONE: 123-456-7890
REP NAME: John Smith
DATE: XX-XX-XXXX
CABINET LINE: Pro White
CEILING: 96" * HIGH
SOFFIT: ☐ YES  ☐ NO
* IF YES: 6" * HIGH
* BEING REMOVED? ☐ YES  ☐ NO
WALL CABINETS [HEIGHT]:
☐ 30"  ☐ 36"  ☐ 42"  ☐ NA"
STACKED TO CEILING: ☐ YES  ☐ NO
CROWN: ☐ YES  ☐ NO
* EXTEND TO CEILING? ☐ YES  ☐ NO
SINK: ☐ SINGLE  ☐ DOUBLE  ☐ FARM
SINK CENTER: ""
* OFF WHICH WALL: ☐ LEFT  ☐ RIGHT
DISHWASHER: ☐ YES  ☐ NO
RANGE: ☐ " WIDE
☐ STANDARD  ☐ COOKTOP
HOOD: ☐ UNDER CAB  ☐ MICROWAVE
☐ DECOR-METAL  ☐ DECOR-WOOD
FRIDGE: "W X "H
VANITY: "H * HIGH
HARDWARE: ☐
LIGHTING: ☐
COUNTERTOP: ☐
NOTES/EXTRAS: (PANTRY, TRASH PULLOUT...)

48"  15"  72"  57"  105.5"

Open to Dining
Soffit - 6"H x 24"D
89.5"

129.5"
MEASURE EACH WALL SECTION (NOT CABINETS).

- Add the measurements to the corresponding wall on the floor plan sketch.

MEASURE DOOR/WINDOW (INCLUDING TRIM).

- Note the measurements on the Kitchen Measuring Checklist floor plan sketch.
MEASURE WINDOW DISTANCE OFF FLOOR.

MARK EXACT LOCATION OF WINDOW/DOOR(S).

- When measuring windows, record the wall length on either side of the window. Then measure the height and width of the window, including casing.

MARK CENTERLINE FOR PLUMBING & APPLIANCES.

- You’ll need the width, height, and depth for all the appliances, and if you can include the brand and model of each, even better.
If keeping existing appliance location measure and note the locations of electric, gas, or plumbing outlets.

Any obstructions such as vents, radiators, or floor registers should also be added to the floor plan.

Measure from the wall to the center of the sink. Record that measurement, the sink size, and the type of sink (single or double bowl) on the floor plan.
If your layout includes an over-the-range microwave, make sure you mark where the outlet you will use is located on the wall.
Mark any additional information you think would be useful and take some pictures of the space to help the designers visualize the layout.
KITCHEN MEASURING CHECKLIST

WALLS:
- MAKE A ROUGH DRAWING OF THE ROOM.
- MEASURE CEILING HEIGHT.
- MEASURE OVERALL LENGTH OF EACH WALL.
- MEASURE EACH WALL SECTION (NOT CABINETS).

DOORS & WINDOWS:
- MEASURE DOOR/WINDOW (INCLUDING TRIM).
- MEASURE WINDOW DISTANCE OFF FLOOR
- MARK EXACT LOCATION OF WINDOW/DOOR(S)
- MARK CENTERLINE FOR PLUMBING & APPLIANCES.

SALES READINESS - FROM TIME OF PURCHASE:
- ☐ 10 DAYS
- ☐ 3-4 WEEKS
- ☐ 4+ WEEKS

ADDRESS: 123 Main St
City & State

PHONE: 123-456-7890

REP NAME: John Smith

DATE: XX-XX-XXXX

CABINET LINE: Pro White

CEILING: 96” * HIGH

SOFFIT: ☑ YES ☐ NO
- * IF YES: 6” * HIGH
- * BEING REMOVED? ☑ YES ☐ NO

WALL CABINETS (HEIGHT):
- ☐ 30” ☐ 36” ☐ 42” ☐ NA 
- STACKED TO HEIGHT

CROWN: ☑ YES ☐ NO
- * EXTEND TO CEILING? ☑ YES ☐ NO

SINK: ☑ SINGLE ☑ DOUBLE ☐ FARM

SINK CENTER:
- * OFF WHICH WALL: ☑ LEFT ☑ RIGHT

DISHWASHER: ☑ YES ☐ NO

RANGE: ☑ 30” ☐ WIDE

STOVE:
- ☑ STANDARD ☑ COOKTOP
- ☑ UNDER CAB ☑ MICROWAVE
- ☑ DECO-METAL ☐ DECO-WOOD

FRIDGE:
- ☐ 36” W X 72” H

VANITY: ☑ NA ☐ HIGH

HARDWARE: ☑

LIGHTING: ☑ NA

COUNTERTOP: ☑ NA

NOTES/EXTRAS: (PANTRY, TRASH PULLOUT...)

Trash Pull-Out

Pantry

CM @ Top of Soffit

Open

Dining

CH - 96”

Soffit - 6”H x 24”D

Range

Doorway

42” Off Floor

83.75”

137.5”

77.5”

35”

39”

57”

129.5”

72”

15”

29”

48”

32.5”

26.5”

70.5”

41.5"
Once you’ve completed and submitted the Kitchen Measuring Checklist to our designers, you’ll receive 2-D and 3-D renderings of your kitchen, just like the below example.